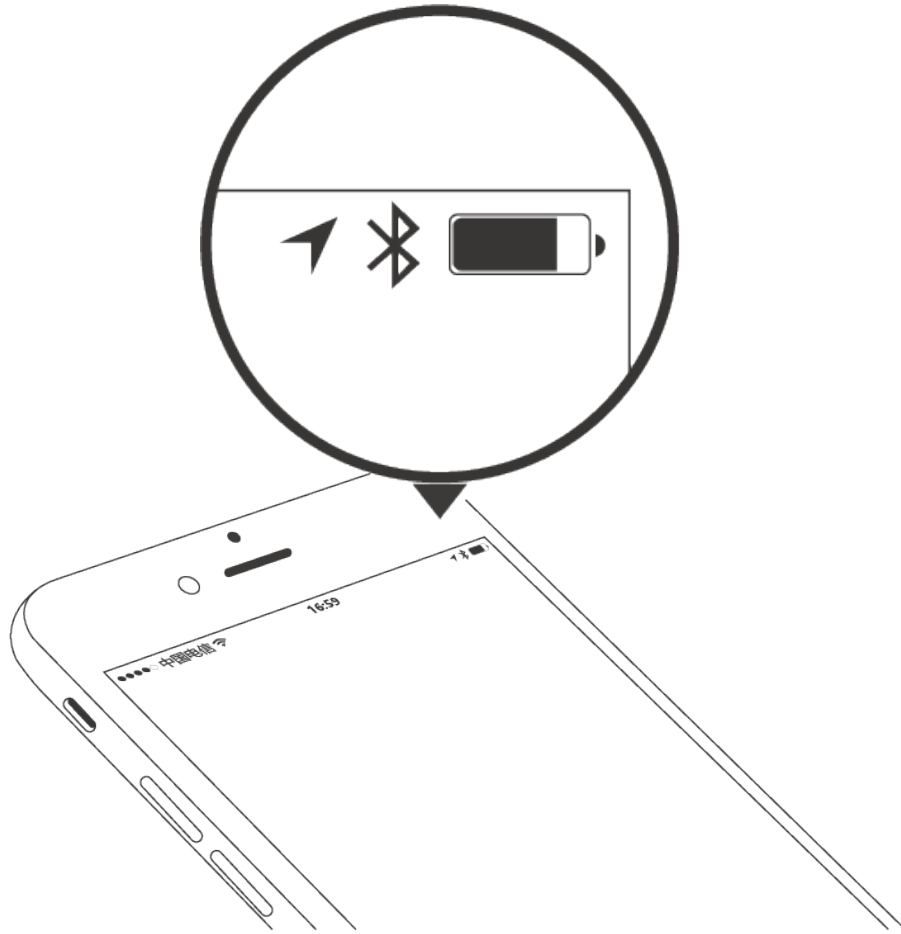


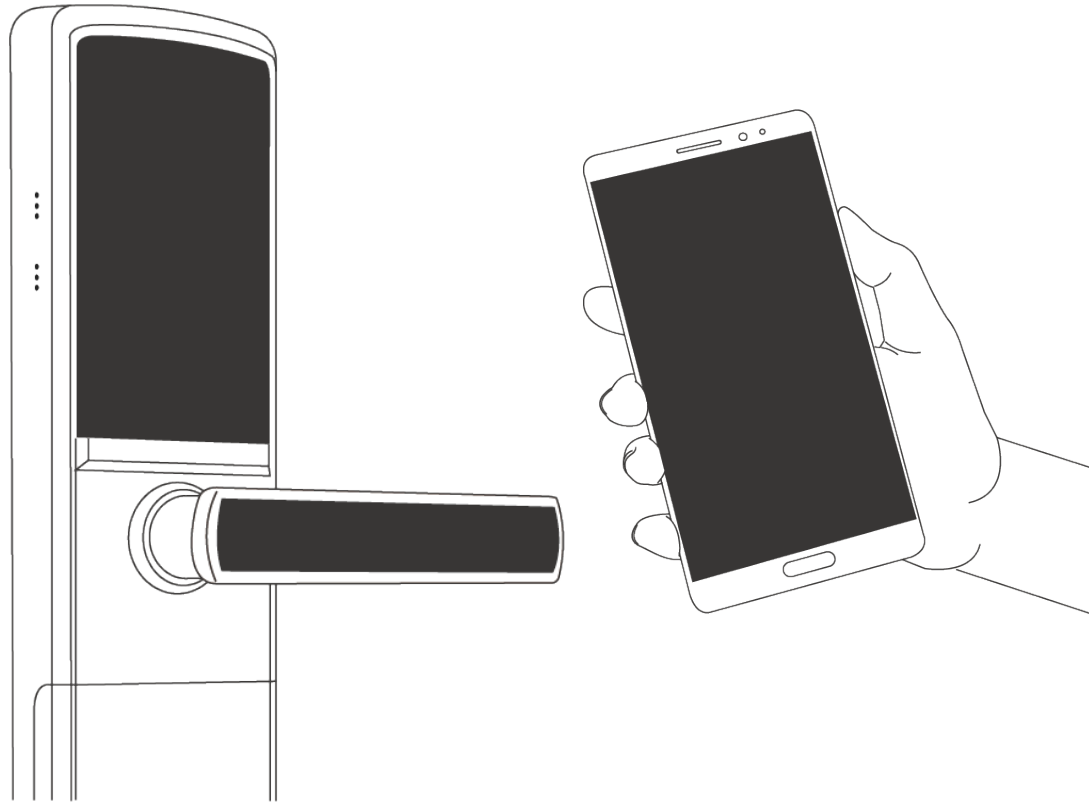
1. Preparatory work



Cell phone prepare

Before use, open blue tooth on cell phone.
Some cell phone need open GPS function.

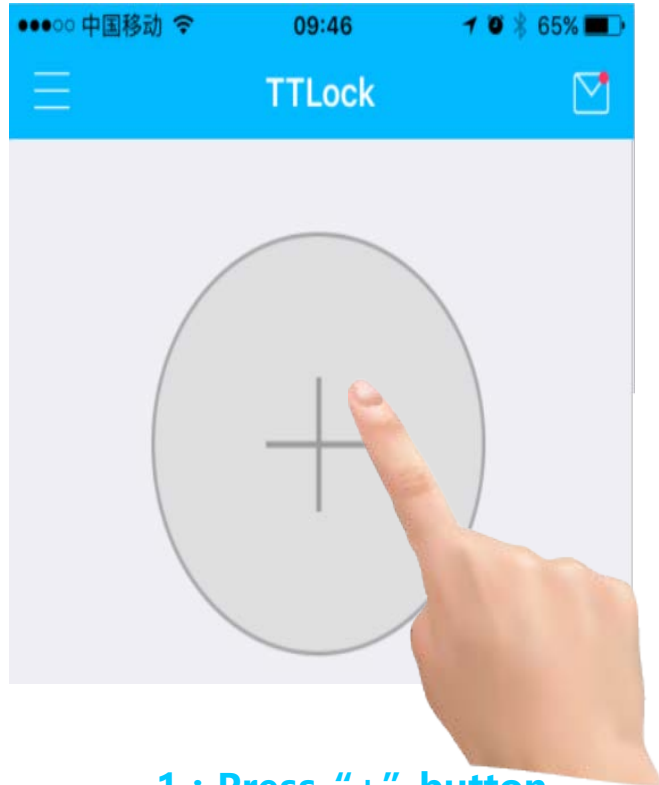
2. Lock adaptive and test before installation



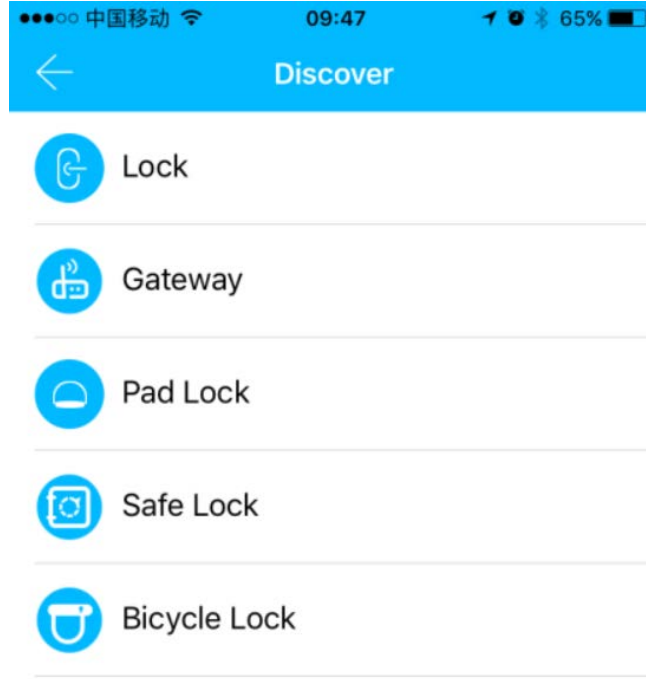
Binding and test

Before use lock, we need bind with admin cell phone, suggest do this step first then install on the door.

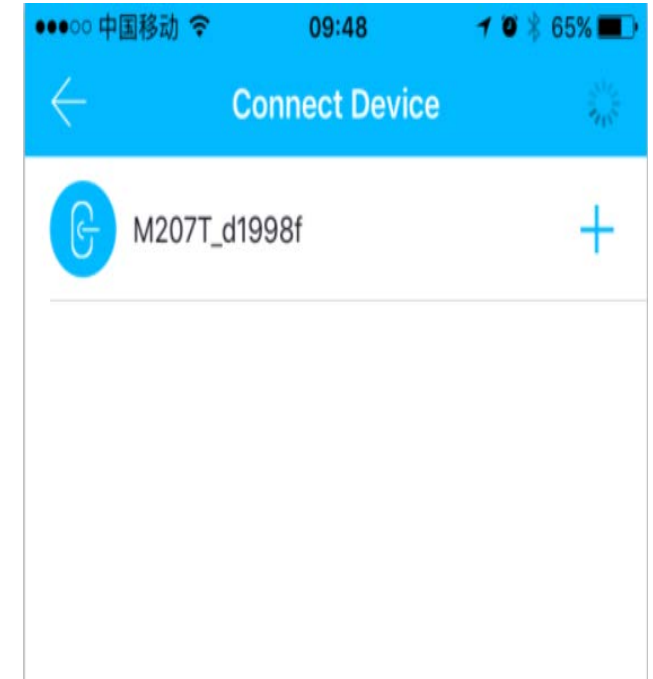
2. Lock adaptive and test before installation



1 : Press “+” button



2 : Select lock type



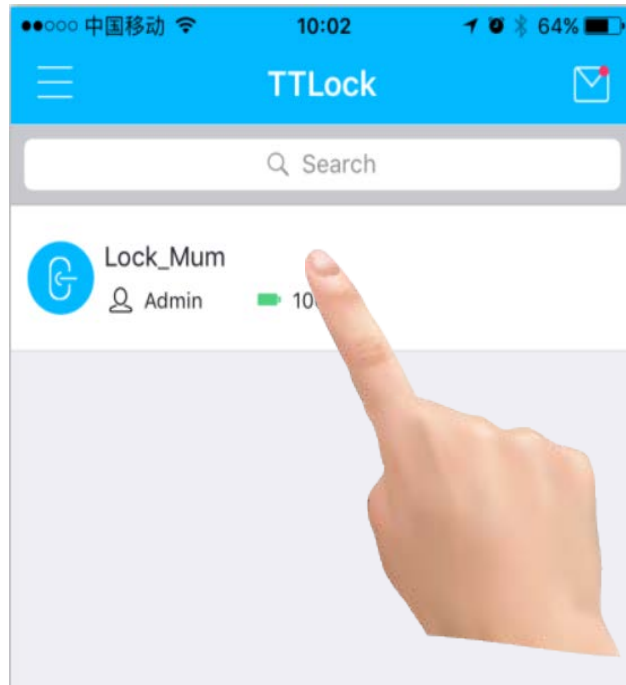
3 : Press 【+】 to bind



In Step 3, there is + behind equipment which addible, if no +, lock can not add ; After add successfully, return to lock list interface.

If no success, please view lock list interface and repeat the steps.

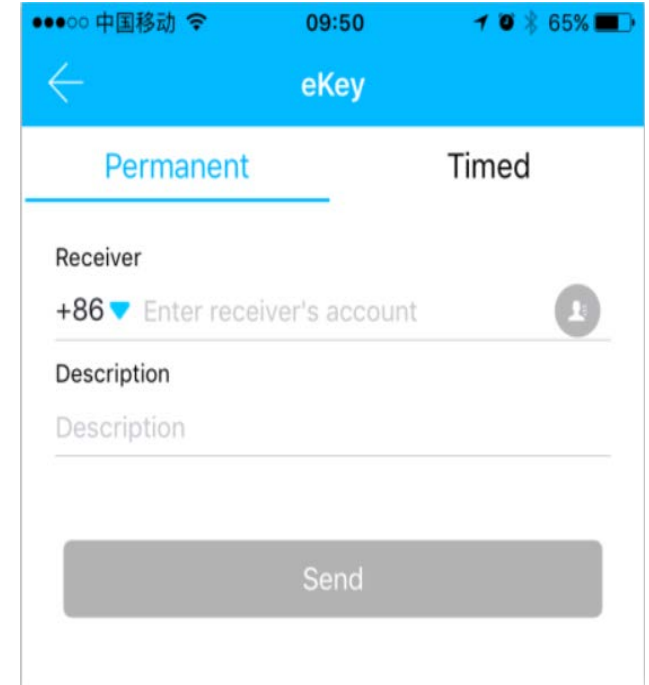
3. Send electronic key to users



1 : Select lock which you want to send eKey



2 : Press [eKey]



3 : Select key type [Permanent] or [Timed] , then set related informations



Users need install APP and register account.

If you are not this lock admin, please contact admin and get authorization capabilities.

4. Send timed electronic key to users

Open door only
within limited time,
failure immediately
if expired

The screenshot shows the 'eKey' app interface with the 'Timed' tab selected. The form contains the following fields:

- Receiver: +86 [dropdown] Enter receiver's account [user icon]
- Description: Description
- Active Time: 2017-03-17 09:50
- Expire Time: 2017-03-17 10:50

A 'Send' button is located at the bottom of the form.

Set expiry time

Receiver can open door any times within
time zone, failure auto after expired time.



Users need install APP and register account.

If you are not this lock admin, please contact admin and get authorization capabilities.

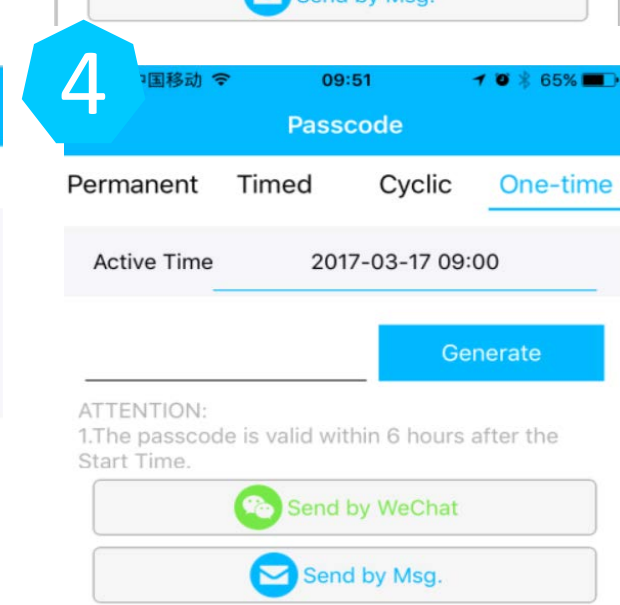
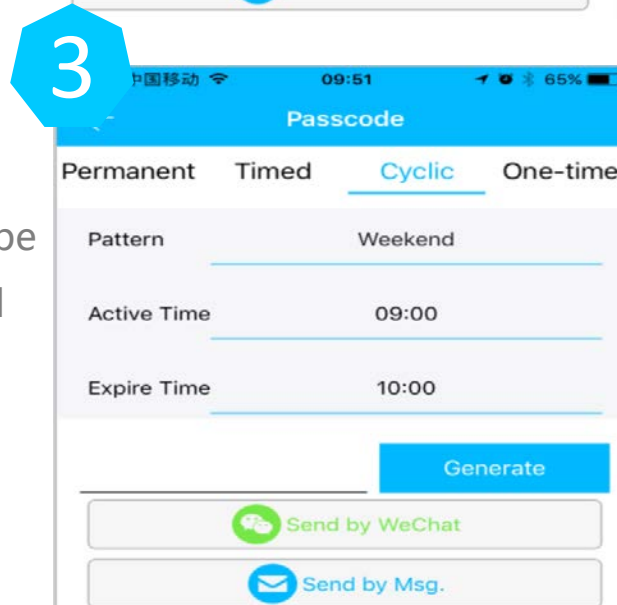
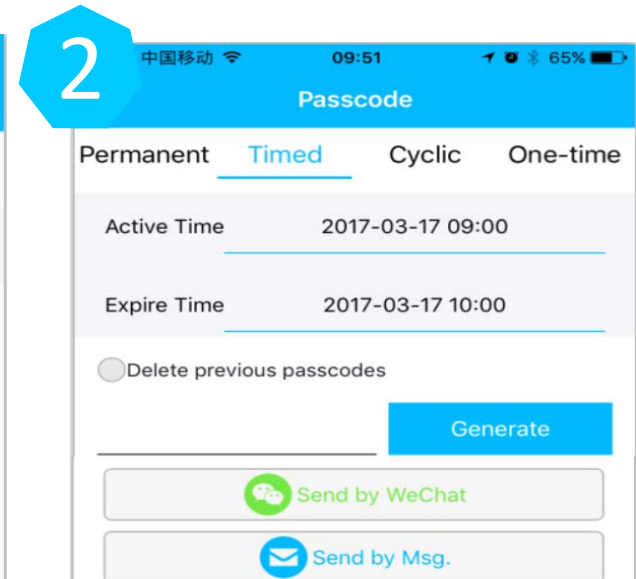
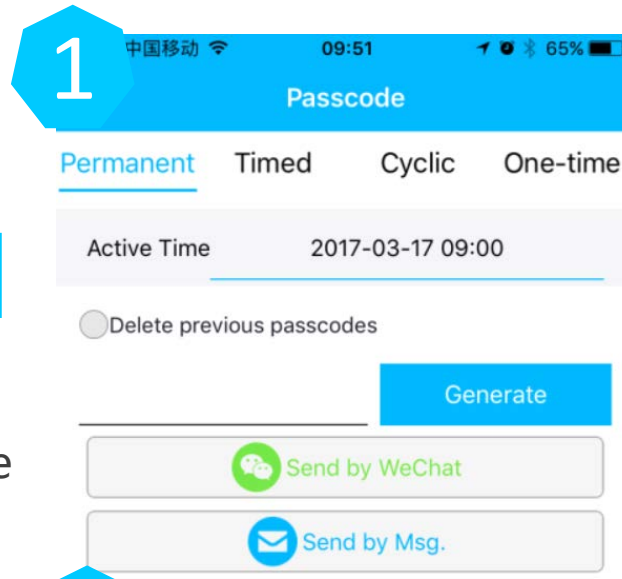
5. Send password to users

4 type password

Permanent, Timed, Cyclic, One-time, please select and set on realities of situation.

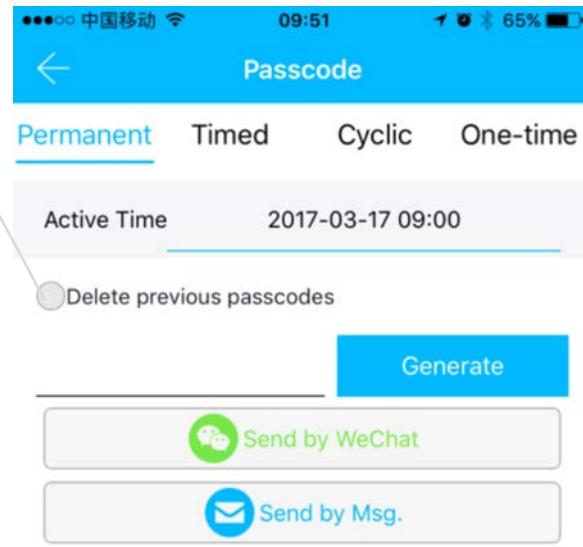


1. If 'Delete previous password' box is checked, all password on the lock will be invalid when the new password is used for the first time.
2. If the password is not used within 24 hours from the start time, it is invalid. Please request a new password.



5. Send password to users

If this box is checked, all password on the lock will be invalid when the new password is used for the first time.



1、Permanent password

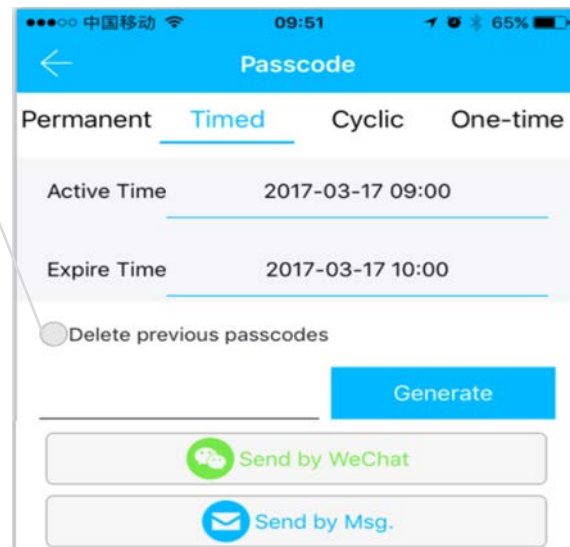
Password valid all the time, no limited open times; admin can delete in user list.



1. If the password is not used within 24 hours from the start time, it is invalid. Please request a new password.

5. Send password to users

If this box is checked, all password on the lock will be invalid when the new password is used for the first time.



Passcode

Permanent Timed Cyclic One-time

Active Time 2017-03-17 09:00

Expire Time 2017-03-17 10:00

Delete previous passcodes

Generate

Send by WeChat

Send by Msg.

2、Timed password

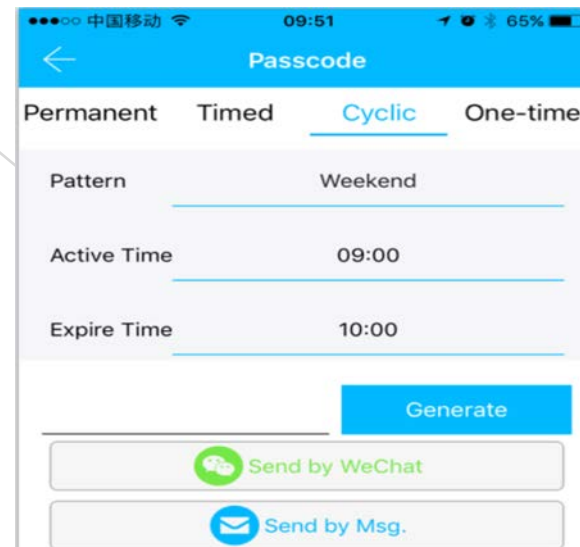
Password can use within set time zone, no limited open times.



1. If the password is not used within 24 hours from the start time, it is invalid. Please request a new password.

5. Send password to users

Cyclic type:
Daily, Weekend,
Workday or one
day in a week,
like Tuesday



The screenshot shows a mobile app interface titled "Passcode". At the top, there are four tabs: "Permanent", "Timed", "Cyclic", and "One-time". The "Cyclic" tab is selected. Below the tabs, there are three input fields: "Pattern" with the value "Weekend", "Active Time" with the value "09:00", and "Expire Time" with the value "10:00". At the bottom right, there is a blue "Generate" button. Below the "Generate" button, there are two buttons: "Send by WeChat" and "Send by Msg.", each with a corresponding icon.

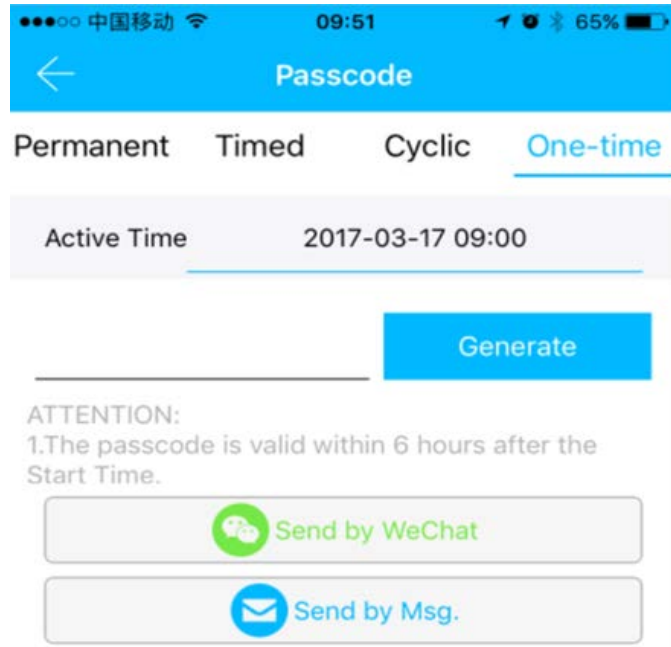
3、Cyclic password

Password cycle for 7 days a week,
can cycle use in set time.



For example: Set Weekend 10:00~20:00 , this password can only open door within this time zone at weekends, can not open in other time.

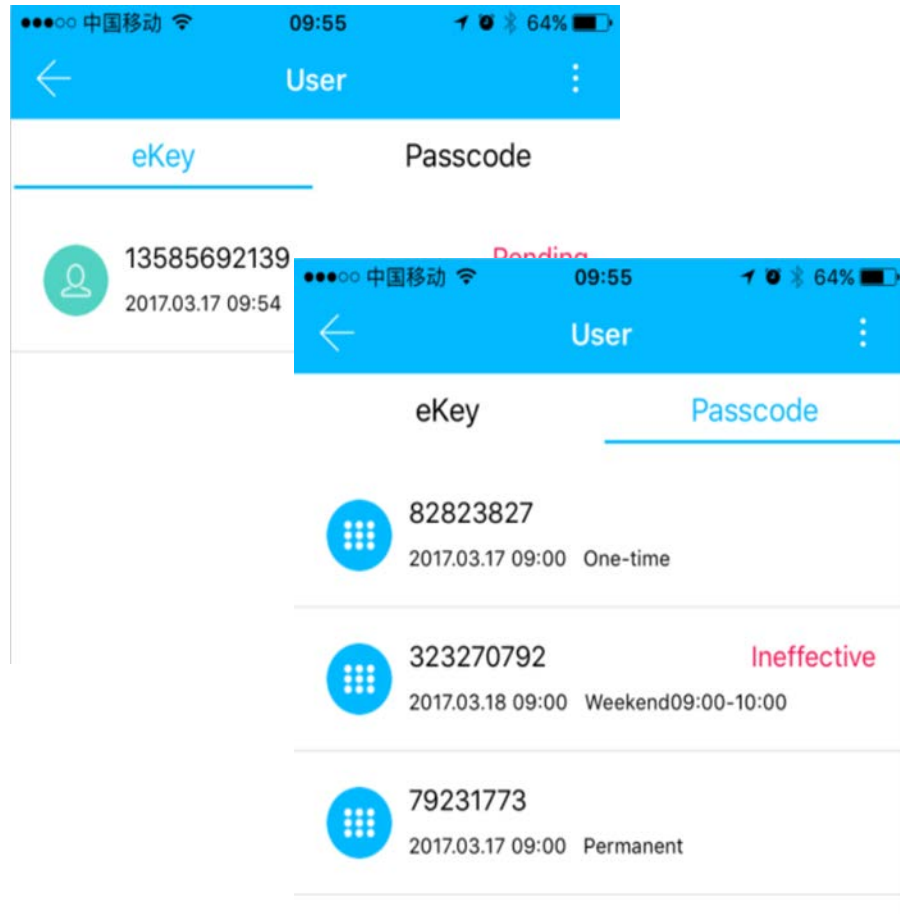
5. Send password to users



4、 One-time password

Password can only use one time, and only valid 6 hours after start time.

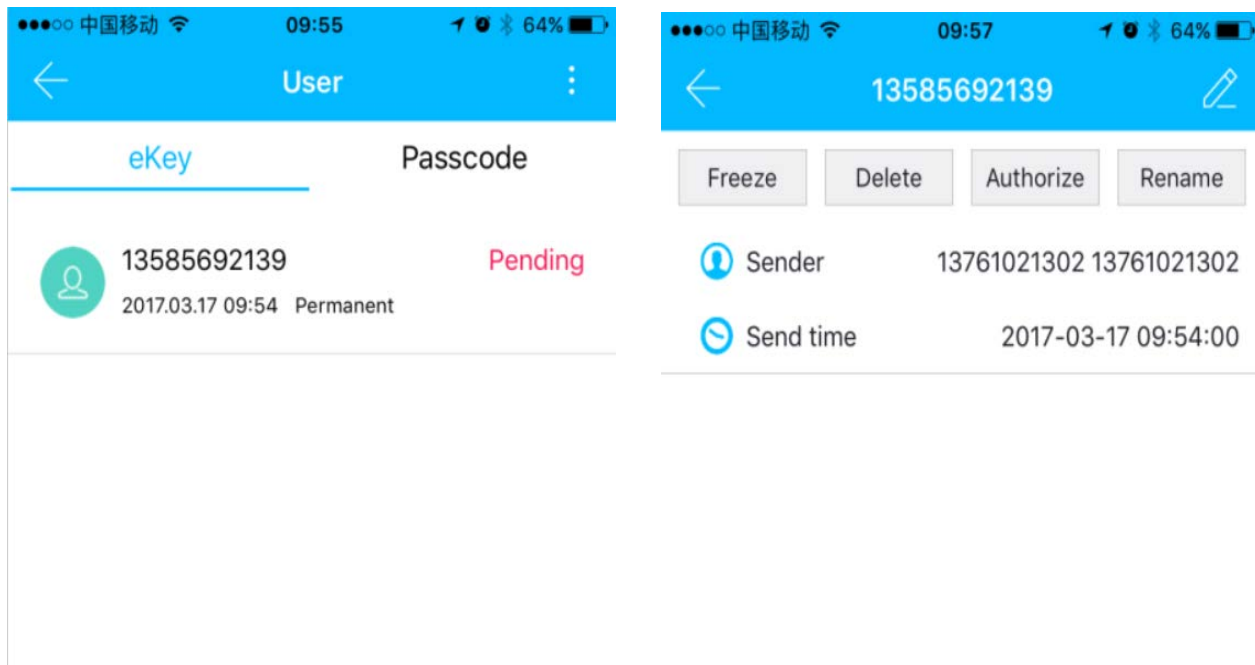
6. User management




Classification management

Two lists, electronic key and password key, easier to query and management.

6. User management



1、Electronic key

In electronic key list, press user to :
【Change time period】 press  to change this electronic key expiry time.

【Freeze】 Freeze the key let it not to open the door, unfreeze will restore the function.

【Delete】 Delete the electronic key.

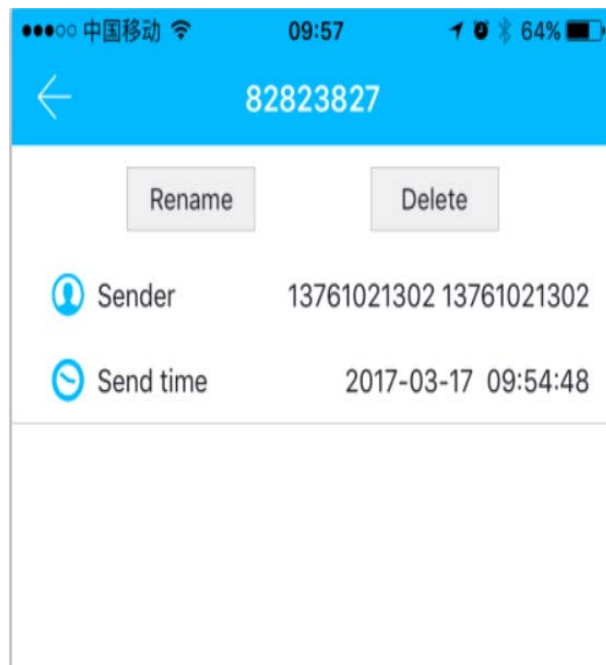
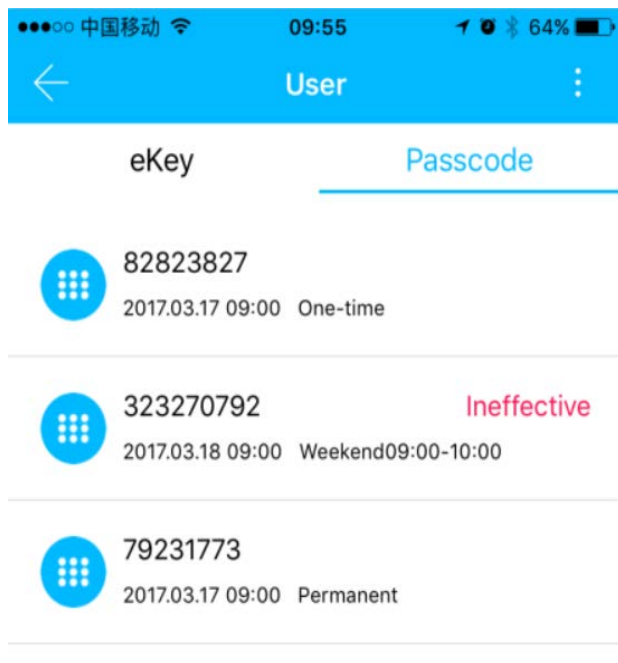
【Authorize】 Authorize this user send key to other users.

【Rename】 name this key user, easy to management.



All these operations, user' s APP need connect to internet. If not, will become effective when connect to internet.

6. User management



2、 Password key

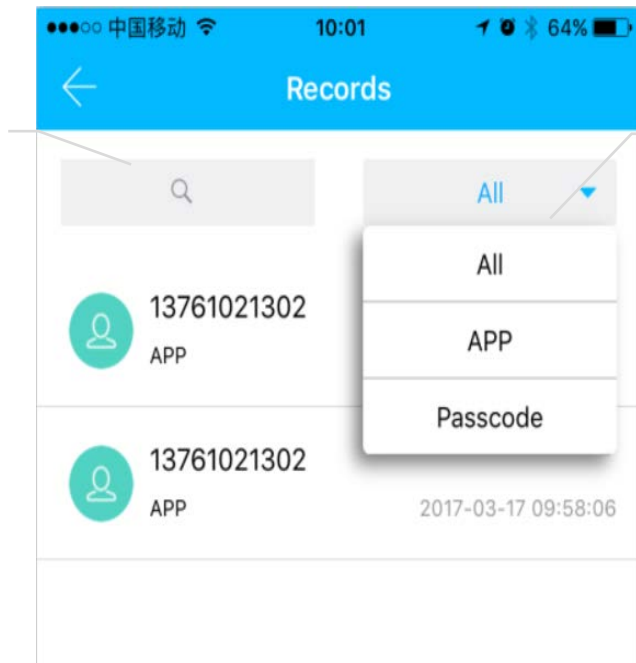
In password key list, can set name for the user, press user to :

【Rename】 name this key user, easy to management.

【Delete】 Delete this key user.

7. Records query

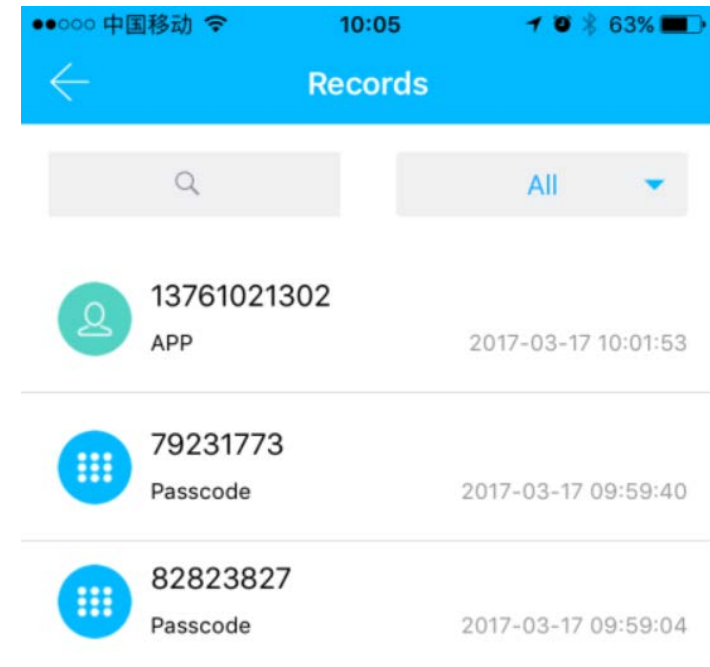
Can search by user name.



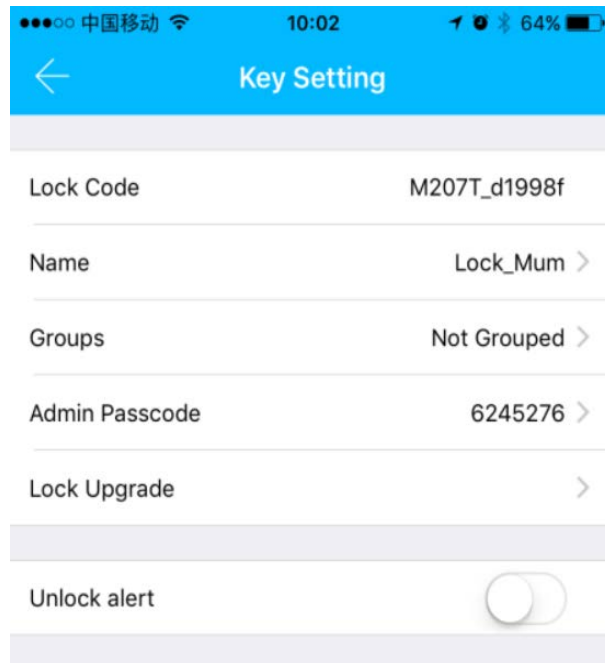
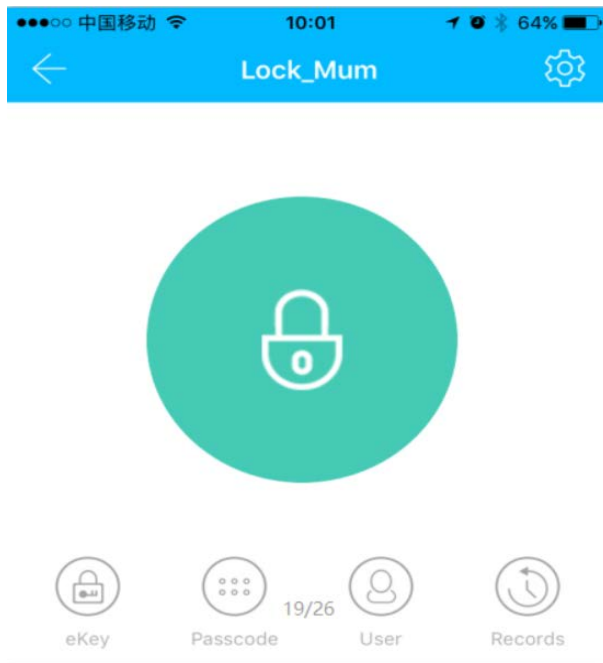
Can search by key type.

Records query

User each time open door will create one record which include user name, key type, open door time. Admin and key owner can check the records.



8. Key setting



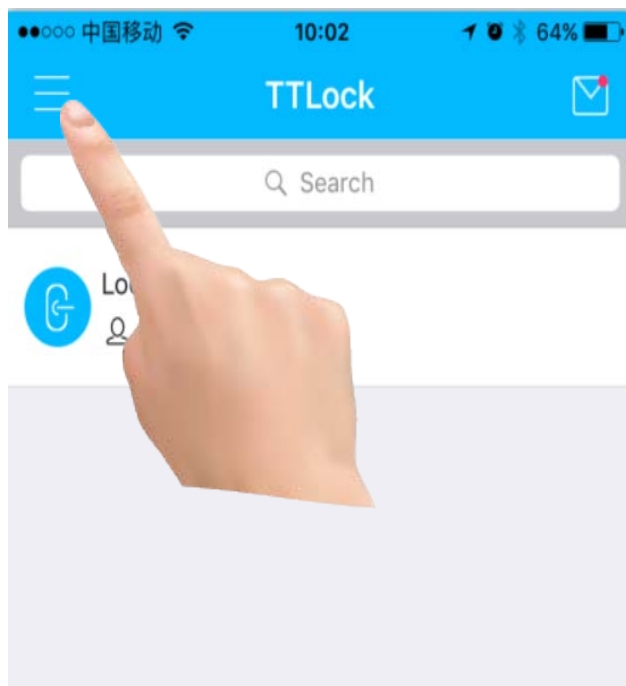
Key setting

Press "⚙️" to rename equipment name, and check admin password key.

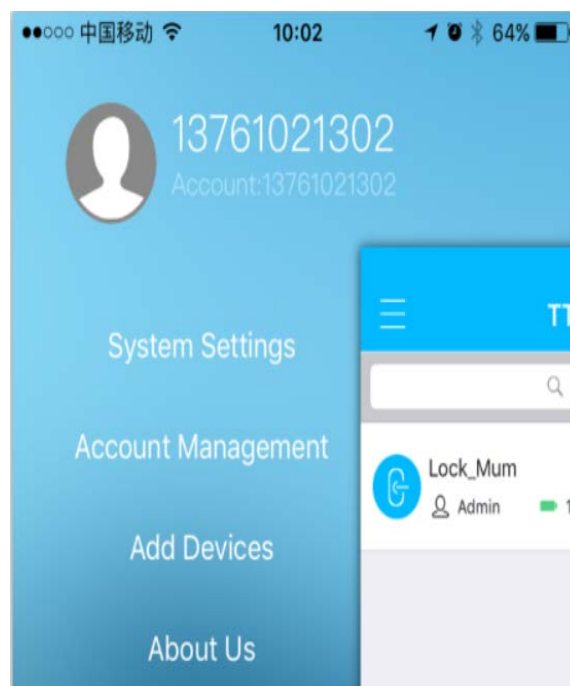


If you have multiple lock key, can set their own labels for each lock key.

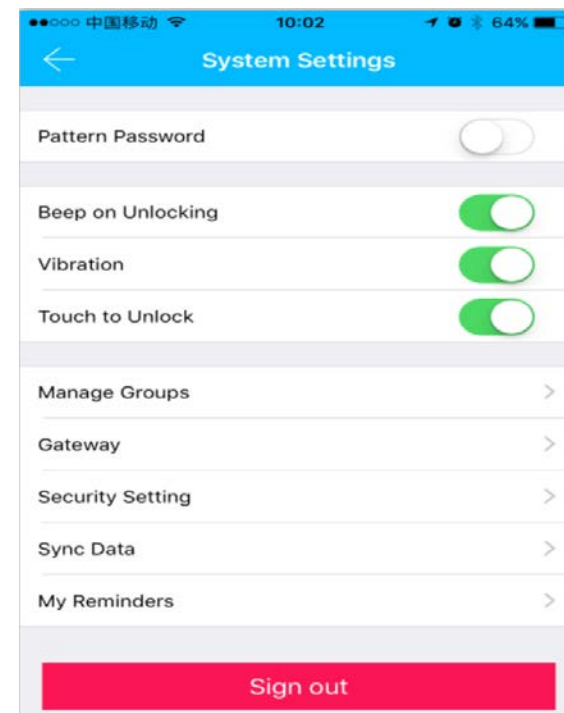
9. System setting



1 : Press **☰**

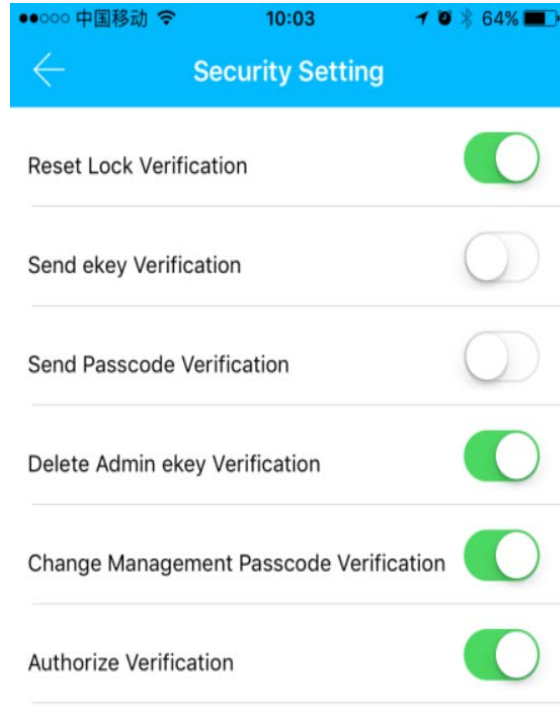
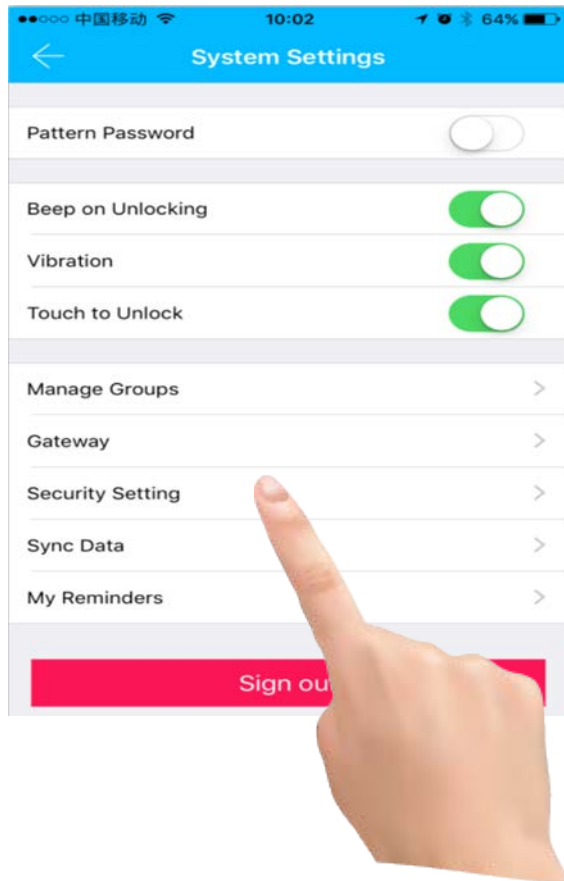


2 : Select **System Settings**



3 : Set functions

10. Security setting



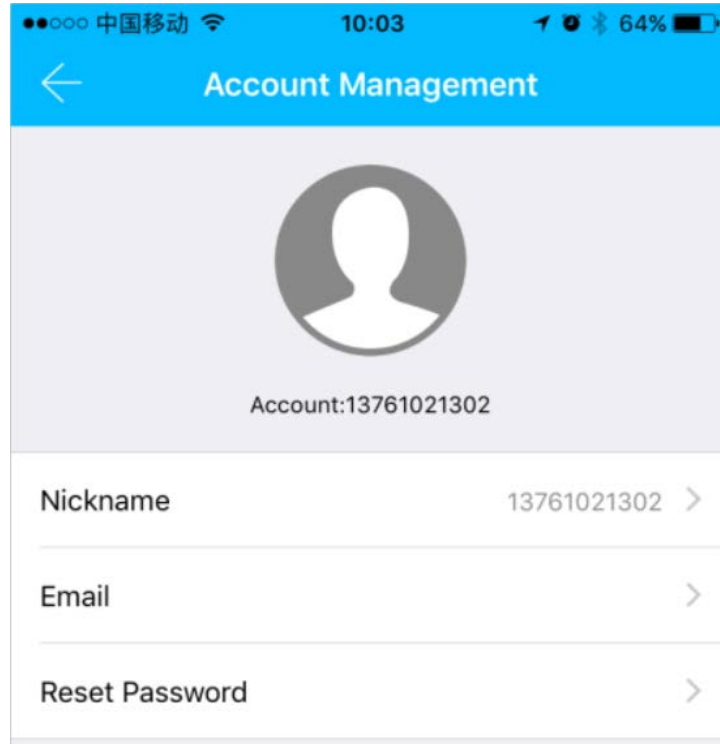
Security setting

Validation function in order to prevent cell phone was away to others for illegal operation, this function is only start when admin operating equipment and manage users.



If cell phone lost, please immediately reissue sim card and login on new cell phone.

11. Account management



Account management

Here can set user photo; show your account, email info and so on; if you want reset password, it need old password authentication.



If you have any doubt, please contact us.